

LEARNING PLAN TOOL

2016

NATIONAL COMPETENCY STANDARDS FRAMEWORK FOR PHARMACISTS IN AUSTRALIA

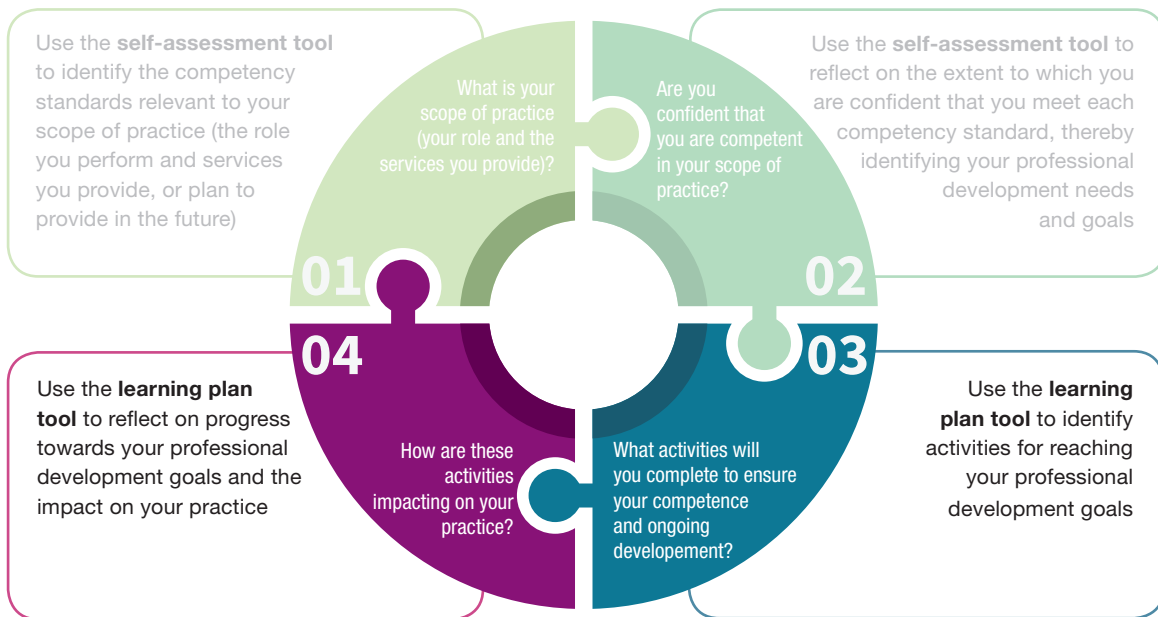
From 1 October each year, pharmacists need to plan their continuing professional development (CPD) in relation to their scope of practice. Each year when seeking to renew their registration, pharmacists must declare whether they have met the Pharmacy Board of Australia's CPD registration standard.¹

There are two tools that are available to all pharmacists to guide you through the process: a self-assessment tool and a learning plan tool. (Note: the use of these tools is not mandatory. You may use other tools, such as ones provided by a professional organisation.)

This learning plan tool helps you define your professional development goals and identify and reflect on activities for reaching those goals, in a way that meets the Pharmacy Board of Australia's CPD registration standard.

Use this tool after you have completed the self-assessment tool. Transfer your professional development goals identified in your self-assessment into the learning plan tool.

Self-assessment tool



Learning plan tool

Reference

1. Registration standard: Continuing professional development. Pharmacy Board of Australia; 2015.

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Step 3: Identify the activities you can take to reach each of your goals

- There are many different activities you can complete to reach your goals, and sometimes you may need to complete a number of different activities to achieve one goal.
 - Examples of activities include:
 - education programs
 - seminars
 - workshops
 - lectures
 - conferences
 - discussion groups
 - multimedia or website-based programs
 - research and preparation for the publication of an article in a peer-reviewed journal
 - review of professional journals and reference texts.
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Step 4: Reflect on progress towards or, achievement of, each of your goals

- After you complete each activity, reflect on how it has helped achieve the relevant goal and impacted on your practice.
 - Confirm which competency standards have been met with this activity.
 - Document the CPD Credits that you have achieved with this activity.
 - You may not need to complete all identified activities to reach your goal, if one activity sufficiently meets your needs.
 - Alternatively, you may need to identify new activities to complete in order to reach your goal, if those you have completed have not sufficiently met all your needs.
 - You may also identify new learning needs for your next learning plan.
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Goal 1:

Identify activities you could take to reach your goal.

Once completed, reflect on how the activity has helped achieve this goal and impacted on your practice.

Activity 1	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 2	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 3	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 4	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

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Goal 2:

Identify activities you could take to reach your goal.

Once completed, reflect on how the activity has helped achieve this goal and impacted on your practice.

Activity 1	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 2	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 3	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 4	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Name: Date completed: / / 20

Goal 3:

Identify activities you could take to reach your goal.

Once completed, reflect on how the activity has helped achieve this goal and impacted on your practice.

Activity 1	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 2	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 3	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 4	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Name: Date completed: / / 20

Goal 4:

Identify activities you could take to reach your goal.

Once completed, reflect on how the activity has helped achieve this goal and impacted on your practice.

Activity 1	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 2	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 3	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

Activity 4	Activity:	
	Activity completed <input type="checkbox"/>	Reflection:
	Competencies covered:	
	CPD credits:	

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